

College of Technology Faculty Council

Myers Technology Center, 303
Tuesday, 10 Sep 2019, 8am

Present

Members: Alina Waite (Chair), Azizi Arrington-Slocum (Secretary), Dave Malooley (Vice-Secretary), Jim McKirahan (AETM), Troy Allen (AVT), Farman Moayed (BE), Szufang Chuang (HRDPT)

Parliamentarian: Randy Peters

Ex-officio: Nesli Alp (Dean)

Guests: Jim Smallwood (Associate Dean), Kristina Lawyer

Absent

Members: Edie Wittenmyer (ECET)

1. Call to order at 8:02am
 2. Roll call
 - a. Members present – 7
 - b. Quorum – 6
 3. Motion: receive resignation from Mike Hayden (Vice Chair)
 - a. Made by Alina Waite, seconded by Dave Malooley
 - b. Approved 7-0-0
 4. Motion: approve minutes from 3 Sep 2019
 - a. Made by Dave Malooley, seconded by Jim McKirahan
 - b. Approved 6-1-0
 5. Proposed BE P&T Document revisions
 - a. Farman Moayed provided track-changes of BE P&T Document, summarized the changes made to the document, and explained the reasoning behind the changes
 - b. Motion: table BE P&T Document revisions to next meeting to provide time to review
 - i. Made by Troy Allen, seconded by Jim McKirahan
 - ii. Approved 7-0-0
 6. Standing committee members
 - a. Vice Chair position will be elected at All-Faculty meeting
 - b. Motion: add Marion Schaffer (PhD Coordinator) and Alina Waite (MS Coordinator) to Graduate Affairs Committee
 - i. Made by Troy Allen, seconded by Jim McKirahan
 - ii. Approved 6-0-1
 - c. Student Affairs Committee will elect an undergraduate representative and Graduate Affairs Committee will elect a graduate representative
 - d. Student Affairs Committee needs a representative from HRDPT
 7. Council and standing committee charges from Dean's memo
 - a. Student Services Director & Professional Advisors
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- i. Jim Smallwood requested recommendations and input on the qualifications of the SS Director and Professional Advisors
 - ii. Previously, we have not had a Director, only Associate Dean, transfer advisor and advisors
 - iii. Troy Allen expressed the importance of communicating curriculum changes with advisors
 - iv. Randy Peters suggested it would be great if advisors had a focus area or area of expertise instead of being assigned to one area, which could allow them to understand the nuances of a specific area
 - v. All additional suggestions should be forwarded to Jim Smallwood
 - b. College name change
 - i. Received report last academic year with name recommendations
 - ii. FC will create a survey, provide rational with 3-5 proposed names (include Other as an option) and collect data from faculty on the recommendations
 - iii. Results will be forwarded to Dean Alp and Provost
 - c. Department Chair & Program Director Evaluations
 - i. COT does not have a current document
 - ii. Models from CAS, BCOE, and CHHS have been provided by the Dean
 - iii. Troy Allen stated this evaluation should include Associate Deans
 - iv. Motion: charge the Faculty Affairs Committee with developing a draft evaluation for Department Chairs, Program Directors, and Associate Deans. This draft is due to the Faculty Council by 1 Nov 2019.
 - 1. Made by Troy Allen, seconded by Farman Moayed
 - 2. Approved 6-0-0
 - d. Send feedback and suggestions on PhD Program Improvement Ad Hoc Committee, Strategic Planning Implementation Ad Hoc Committee, and Lab Safety & Improvements Ad Hoc Committee to Alina Waite
- 8. Set agenda for All-Faculty meeting on 18 Sep 2019 at noon
 - a. Alina Waite will email draft agenda for review
 - b. Dean Alp will provide food at the meeting
 - c. Meeting will be in TC 105
- 9. Meeting adjourned at 9:26am