

## College of Technology Faculty Council

Myers Technology Center, 303

Tuesday, 29 Oct 2019, 8am

---

### ***Present***

**Members:** Alina Waite (Chair), Farman Moayed (Vice-Chair), Kristina Lawyer (Secretary), Dave Malooley (Vice-Secretary), Jim McKirahan (AETM), Troy Allen (AVT), Jamie Metzinger (BE), Edie Wittenmyer (ECET)

**Parliamentarian:** Randy Peters

**Ex-officio:** Nesli Alp (Dean)

**Guests:** Jim Smallwood (Associate Dean)

### ***Absent***

**Members:** Amanda Muhammad (HRDPT)

---

1. Called to order at 8:03am
  2. Roll call
    - a. Members present – 8
    - b. Quorum – 6
  3. Motion: approve minutes from 8 Oct 2019 as amended
    - a. Made by Jim McKirahan, seconded by Dave Malooley
    - b. Approved 6-0-1 (one member joined the meeting after this vote)
  4. Receive any outstanding 2018-2019 Standing Committee reports
    - a. The 2018-2019 Academic Affairs Committee report was not officially received last year because it was submitted to the Secretary after the last FC meeting
    - b. FC is charged with reviewing the Dean's memo from 1 Sep 2019 and the 2018-2019 Academic Affairs Committee report before the next council meeting
  5. Discuss PhD Program Improvement Committee (PIC) & proposal
    - a. Dean's memo from 1 Sep 2019 detailed need to assess the PhD Program
    - b. Motion: Move that studying the PhD Program for efficiencies and effectiveness, as referenced by the external consultant's report and the PhD Director's follow-up report, and considering a residency PhD Program be referred to an ad-hoc committee made up of Mike Hayden, Farman Moayed, Jared Wuerzbarger, Cindy Crowder, Jim Smallwood, Edie Wittenmyer, Mehran Shahhosseini (speaking seat as PhD Director), and Marion Schafer (speaking seat as PhD Coordinator). The ad-hoc committee's written action plan to address the charge is due to be presented to the Faculty Council at its December 3, 2019 meeting and the final written proposal with recommendations is due to the Faculty Council no later than 31 Jan 2020.
      - i. Made by Dave Malooley, seconded by Farman Moayed
      - ii. Approved 7-0-1
  6. Discuss Strategic Planning Implementation Ad-Hoc Committee & annual report
    - a. Dean's memo from 1 Sep 2019 detailed need to create a method of evaluating strategic plan progress
-

- b. Motion: An ad-hoc committee shall be formed to create a plan tracking and evaluating the priorities described in the College of Technology Strategic Plan on an annual basis. The ad-hoc committee shall be made up of Randy Peters, Azizi Arrington-Slocum, Xiaolong Li, Oscar Henriquez, Carroll Graham, David Sulhoff, Christine Knight, Stephanie Jeffers, and a student representative (TBD). The ad-hoc committee's written action plan to address the charge is due to be presented to Faculty Council at its December 3, 2019 meeting and a final written report with recommendations is due to Faculty Council no later than 31 Jan 2020. Implementation of the plan, once approved by Faculty Council, will be due 1 April 2020, to provide sufficient time to complete the evaluation for inclusion in the 2020 Annual Report.
  - i. Made by Randy Peters, seconded by Edie Wittenmyer
  - ii. Approved 8-0-0
- 7. Discuss College name change
  - a. Dean's memo from 1 Sep 2019 detailed need to consider a new college name
  - b. FC is tasked with reviewing the names suggested in the 2018-2019 Academic Affairs Committee report and/or generating other suggestions
- 8. Provide update on the Student Services Director & Professional Advisors positions (Jim Smallwood, Associate Dean)
  - a. The Director should be chosen within a couple of weeks
  - b. The COT is not able to hire any professional advisors at this time
- 9. Review Faculty Council and Standing Committee membership
  - a. Chair of the AAC is Randy Peters
  - b. Chair and Secretary of SAC is Azizi Arrington-Slocum
  - c. Still need student reps from GAC and SAC
- 10. Discuss proposed BE P&T document revisions
  - a. Document has been revisited and reapproved by the BE department
  - b. Concern was expressed about the level of Department Chair control on teaching metrics given in Table 1 (contact hours, SCH)
  - c. Note that there is no ISU guideline for SCH as referenced in Table 1
  - d. Motion: approve the Oct 15 version of the BE P&T document
    - i. Made by Farman Moayed, seconded by Jim McKirahan
    - ii. Approved 7-0-0 (one member had left the meeting before this vote)
- 11. Announcements by Dean or others
  - a. Director for Development has been hired with a start date of Nov 25
  - b. Morgan James, HRDPT student, was awarded the Hines Memorial Medal which goes to students with the highest cumulative grade point average during their pursuit of a bachelor's degree
- 12. Adjourned at 9:06am